

Minutes of Travis County Emergency Services District #3

July 24, 2023

Attached to and incorporated into these minutes is a copy of the official agenda for the July 24, 2023 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Carroll Knight, David Detwiler, Matt Escobedo and John Villanacci in attendance. Fire department personnel present at the meeting included: Chief Wittig, Business Manager Holloway, Battalion Chiefs Hartigan and Patton, Firefighters Ramsdell and Sal and Barbara Salupo.

Under Agenda Item 3: Mr. Sal Salupo congratulated Chief Wittig on his outstanding job of reviewing and hiring of the new firefighters over the last several months. He informed the Board that the quality of the new hires was exceptional.

Under Agenda Item 4: The minutes of the June 26, 2023 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 5: The Treasurers Report ending June 2023 was reviewed. Commissioner Knight moved to approve the report. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 6: Checks over \$2,000 from June 23 to July 19, 2023 were reviewed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 7: A review of the second amended format for the Quarterly Investment Officers report was discussed. Commissioner Escobedo moved to approve the format and report. Commissioner Detwiler seconded the motion, which carried unanimously. Commissioners New and Knight signed the Quarterly Investment Officers report.

Under Agenda Item 8: The TCESD#3 Budget for the year was reviewed and discussed in depth. Commissioner Detwiler moved to approve the 2023-24 Budget. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 9: Sales Tax reports were presented by Chief Wittig. A discussion ensued regarding the large Sales Tax collection amount of \$2,242,925 Net, due to an Audit from prior years.

Under Agenda Item 10: Chief Wittig presented the Monthly Status Report.

Under Agenda Item 11: It was announced that the ESDCC will hold a ZOOM meeting on July 29th to discuss the issues and points to bring to the County Commissioners Court on August 8, 2023.

Under Agenda Item 12: It was announced that the next REGULAR Board meetings of TCESD#3 would be held on August 28th, September 25th and October 23, 2023 at Station 302.

Under Agenda Item 13: Meeting was adjourned at 8:45 p.m.

IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, July 24, 2023 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters NOTICE to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the June 26, 2023 regular meeting for the District.
5. Review and approval of the Treasurers' monthly report for June 2023.
6. Approve payments over \$2,000 from June 23rd to July 19, 2023
7. Review and approve 2nd revised format of the quarterly Investment Officers report.
8. Review and possibly approve the TCESD#3 Budget for the year 10-1-23 to 9-30-24.
9. Review Sales Tax Statistics
10. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
11. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements).
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on July 20, 2023.

By: _____ Herb Holloway, Business Manager